



**Institute of Hotel Management, Catering Technology & Applied
Nutrition, Jyotisar, Kurukshetra**

(Jointly Sponsored by Governments of India and Haryana)
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OFFICE ORDER

All SC/BC category students who are eligible for scholarships are directed to submit their One Time Registration (OTR) Number to the Nodal Officer of Scholarship, Mr. Ashok Kumar, Senior Lecturer, without delay.

Step-by-Step Process to Generate and Submit OTR Number:

- Go to the National Scholarship Portal (NSP) at <https://scholarships.gov.in>.
- Begin the registration process by verifying your Mobile Number and Aadhaar Number.
- Upon successful verification, a Reference Number will be generated.
- Download the NSP OTR Mobile App from the Google Play Store.
- Open the NSP OTR Mobile App and enter the generated Reference Number.
- Complete the Face Authentication process to generate your OTR Number.
- Submit the generated OTR Number to Mr. Ashok Kumar, Nodal Officer for Scholarship.


Principal I/c

CC to

1. Mr. Ashok Kumar, Senior Lecturer
2. Mr. Sanjay Kumar, Librarian
3. Notice Board / Website / Whatsapp Group

Ph. No. 9992227874

(Affiliated to National Council for Hotel Management & Catering Technology, Noida)